On the File tab, go to **Options** > **Customize Ribbon**.

Under Customize the Ribbon and under Main Tabs, select the Developer check box.

xcel Options		?	×
General Formulas Data Proofing	C	ustomize the Ri <u>b</u> bon:① Main Tabs	[
Save Language Ease of Access Advanced		Main Tabs ■  Background Removal ■  Home ■ Clipboard ■ Font ■ Alignment ■ Number	
Customize Ribbon Quick Access Toolbar Add-ins Trust Center	<u>A</u> dd >>	<ul> <li>Styles</li> <li>Cells</li> <li>Editing</li> <li>Ideas</li> <li>Insert</li> <li>Draw</li> <li>Page Layout</li> <li>Page Layout</li> <li>Formulas</li> <li>Data</li> <li>Ø Data</li> <li>Ø Review</li> <li>Ø View</li> <li>Developer</li> <li>Add-ins</li> <li>Ø Help</li> </ul>	•
		ustomizations: R <u>e</u> set ▼ i Import/Export ▼ i	Þ

## Click OK.

You can find the **Developer tab** next to the **View tab**.